

Item	Y/N	Explanations/Comments	Initials / Date
Check for problems with survey materials. Hemolysis, bacterial contamination, freezing, cracked vials: Improper storage upon receipt: Improper reconstitution or handling : Improper shipping (shipped according to schedule and at proper temperature):	 Y / N Y / N Y / N Y / N		
Clerical Error: Transcription error: Transposition error: Wrong instrument, method and/or reagent code(s) reported to the program: Failure to return results to the program within specified time:	 Y / N Y / N Y / N Y / N		
Technical Problems: Misinterpretation/misidentification of results: Dilution or pipetting error: Time delay between reconstitution and analysis: Calculation error: Run accepted in nonlinear range: Run accepted even though controls were out-of-range: Quality control results demonstrating excessive repeats, shifts or trends : Run accepted even though calibration was out-of-range or overdue: Sample mix-up:	 Y / N Y / N Y / N Y / N Y / N Y / N Y / N Y / N		
Method problems: Instrument problem identified : Instrument repaired or replaced : Faulty reagents or standards: Maintenance performed as required:	 Y / N Y / N Y / N Y / N		